

Bharatiya Mahavidyalaya, Amravati
Internal Quality Assurance Cell (IQAC)
Action Taken Report

Date: 20.06.2016

Time: 11:30 am

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

Minutes	Action Taken
Reconstitution of IQAC	New members were added.
Detailed plan of Academic Year	Academic Activities for the year finalised.
Decision to give admission on preferential basis to poor, sincere and hardworking students	Admission Committee instructed to give admissions on the basis of percentage & Category with preference to poor students.
Work distribution to committees	Committees were formed and work was distributed to all the committees.
Review of the University results.	Departments having poor results were instructed to improve results.
Decision to improve the results taken through – (entry level test for 1 st year Students) <ul style="list-style-type: none">• Special classes for slow learners & Poor performers• Encouragement to attend classes regularly	Classes for slow learners started. Students were encouraged to attend classes regularly.
Submission of API of all the Faculties.	API of the Staff members submitted and verified.
Regarding Installation of Rainwater Harvesting	Proposal sent to Management.
Proposal for conducting symposium and seminar	<ul style="list-style-type: none">• IQAC conducted symposium on “Women Empowerment & Gender Equality”• IQAC Conducted Seminar on “Skill Development”
Discussion on participation of IQAC members in NAAC related Conferences & Seminars	IQAC members instructed to participate in the same.


IQAC Co-ordinator
Dr. V. D. Bhang




IQAC Chairperson
Dr. A. G. Vaidya
Principal
Bharatiya Mahavidyalaya
Amravati.

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Date: 21.10.2016

Time: 12:00 pm

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

Minutes	Action Taken
Decision regarding AQAR	Departments were instructed to prepare departmental profiles for preparation of AQAR.
Decision regarding College Magazine	Instructions regarding collection of articles were issued to Magazine Committee.
Discussion on organizing Departmental Guest lectures	Departments were instructed to organize Guest lectures.
Follow up of Renovation of Chemistry Lab & Home Economics Lab	Renovation work started.
Regarding Requirement of Equipment & Books	Requirement of Equipment & Books Collected and Process of purchase initiated.


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Date: 20.12.2016

Time: 11:30 am

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

Minutes	Action Taken
Decision taken to organize Parent-Teacher Meet. Same is conveyed to the committee	Parent-Teacher Meet held.
Decision taken to organize Alumni Meet. Same is conveyed to the committee	Alumni Meet held.
Decision to conduct Common Test & review of the percentage of syllabus completed	Teachers were instructed to complete their syllabus before common test. Common Test conducted.
Decision regarding Annual Cultural Programme	Annual Cultural Programme organized.
Decision regarding Feedback from Stakeholders	<ul style="list-style-type: none">• Instruction issued to corresponding committees to Distribute, Collect & Analyse feedback forms from the stakeholders.• Analysis report of feedback forms submitted.
Discussion regarding AQAR	Follow-up of AQAR Preparation taken.
Decision to conduct Programme on Sexual Harassment	Programme on "Sexual Harassment of Women at Workplace" was held by IQAC.


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Date: 16.04.2017

Time: 12:00 pm

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

Minutes	Action Taken
Review of Feedback forms Suggestions regarding curriculum	Positive and negative testimonials/ feedback from Stakeholders discussed. The same were conveyed to the BOS members.
Decision regarding Submission of AQAR	AQAR Submitted.
Regarding Academic Audit	Academic Audit was carried out. <ul style="list-style-type: none">• Visits to departments were made.• Staff grievances were sorted out.
Prospectus Preparation	Suggestions were invited from the staff Members for updating & upgrading the Prospectus.
Website Update	College Website updated.
Review of the activities held throughout the year	It was done.
Regarding College Magazine	College Magazine prepared.
Farewell to Chairman of IQAC	Farewell given to Principal Dr. A. J. Gadewar, Chairman of IQAC.
Felicitation of Teachers	Recipients of awards & higher degrees felicitated.


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