

**Bharatiya Mahavidyalaya, Amravati**  
**Internal Quality Assurance Cell (IQAC)**  
**Action Taken Report**

**Date: 19.06.2017**

**Time:12:00 pm**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

<b>Minutes</b>	<b>Action Taken</b>
Reconstitution of IQAC	Dr. A. G. Vaidya took the charge of IQAC Chairman. Prof. V. D. Bhangе took the charge of IQAC Co-ordinator. IQAC welcomed Chairman & Co-ordinator.
Decision to give admission on preferential basis to poor, sincere and hardworking students	Admission Committee instructed to give admissions on the basis of percentage & Category with preference to poor students.
Detailed plan of academic year	Academic Activities for the year finalised (As per new semester system introduced for B.A. & B.Com. first year).
Work distribution to committees	Committees were formed and work was distributed to all the committees.
Review of the University results.	Departments having poor results were instructed to improve results.
Decision to improve the results taken through – (entry level test for 1 <sup>st</sup> year Students) <ul style="list-style-type: none"><li>• Special classes for slow learners &amp; Poor performers</li><li>• Encouragement to attend classes regularly</li></ul>	Classes for slow learners started. Students were encouraged to attend classes regularly.
Submission of API of all the Faculties.	API of the Staff members submitted and verified.
Purchase of Books as per the new syllabus	Requirement list of books were collected from the departments. Same was conveyed to the purchasing committee.

  
IQAC Co-ordinator  
**Dr. V. D. Bhangе**



  
IQAC Chairperson  
**Dr. A. G. Vaidya**  
**Principal**  
**Bharatiya Mahavidyalaya**  
**Amravati.**

**Bharatiya Mahavidyalaya, Amravati**  
Internal Quality Assurance Cell (IQAC)  
**Action Taken Report**

**Date: 10.10.2017**

**Time: 12:00 pm**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

<b>Minutes</b>	<b>Action Taken</b>
Discussion regarding New Guidelines of NAAC accreditation and assessment process	New timeline of NAAC accreditation and Assessment process is placed in front of all members of IQAC. IQAC members instructed to go through the same & Dates of next Special meeting finalized.
Decision to acquaint the staff members regarding New Guidelines of NAAC accreditation and assessment framework	Workshop on "NAAC Quality Culture Development: As per new guidelines July 2017" held.
Decision regarding AQAR	Departments were instructed to prepare departmental profiles for preparation of AQAR
Decision regarding College Magazine	Instructions regarding collection of articles were issued to Magazine Committee.
Discussion on organizing Departmental Guest lectures	Department were instructed to organize Guest lectures.
Follow up of Renovation of Chemistry Lab & Home Economics Lab	Renovation work completed.
Regarding Requirement of Equipment	Requirement of Equipment collected and Process of purchase initiated.
Discussion on Conduction of Home Examination	As per the directions received from the University committees were formed. Home examination conducted.
Decision regarding workshop conduction	Workshop conducted on 'Atmabhanatun Atmavishwasakade'. Workshop conducted on 'Construction of Regulated Power Supply'.

  
IQAC Co-ordinator  
**Dr. V. D. Bhange**



  
IQAC Chairperson  
**Dr. A. G. Vaidya**  
**Principal**  
**Bharatiya Mahavidyalaya**  
**Amravati.**

**Bharatiya Mahavidyalaya, Amravati**  
**Internal Quality Assurance Cell (IQAC)**  
**Action Taken Report**

**Date: 07.11.2017**

**Time: 12:00 pm**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

<b>Minutes</b>	<b>Action Taken</b>
Discussion regarding New Guidelines of NAAC accreditation and assessment process	Detailed discussion held.
Decision regarding appointment of criterion wise coordinators	Criterion wise coordinators appointed. Criterion wise committees were formed.

  
IQAC Co-ordinator  
**Dr. V. D. Bhange**



  
IQAC Chairperson  
**Dr. A. G. Vaidya**  
**Principal**  
**Bharatiya Mahavidyalaya**  
**Amravati.**

**Bharatiya Mahavidyalaya, Amravati**  
**Internal Quality Assurance Cell (IQAC)**  
**Action Taken Report**

**Date: 26.12.2017**

**Time:11:30 am**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

<b>Minutes</b>	<b>Action Taken</b>
Decision taken to organize Parent-Teacher Meet. Same is conveyed to the committee	Parent-Teacher Meet held.
Decision taken to organize Alumni Meet. Same is conveyed to the committee	Alumni Meet held.
Decision to conduct Common Test & review of the percentage of syllabus completed	Teachers were instructed to complete their syllabus before Common Test. Common test conducted.
Decision regarding Annual Cultural Programme	Annual Cultural Programme organized.
Decision regarding Feedback from Stakeholders	<ul style="list-style-type: none"><li>• Instruction issued to corresponding committees to Distribute, Collect &amp; Analyse feedback forms from the stakeholders.</li><li>• Analysis report of feedback forms submitted.</li></ul>
Discussion regarding AQAR	Follow-up of AQAR Preparation taken.
Decision to conduct workshop on 'Moodle: Learning Management System'	Workshop on 'Moodle: Learning Management System' conducted.
Meeting with Heads of Departments	The new QIF of NAAC was placed before all the Heads of Departments. Heads were asked to go through the new amendments and provide suggestion regarding the same.

  
IQAC Co-ordinator  
**Dr. V. D. Bhang**



  
IQAC Chairperson  
**Dr. A. G. Vaidya**  
**Principal**  
**Bharatiya Mahavidyalaya**  
**Amravati.**

**Bharatiya Mahavidyalaya, Amravati**  
**Internal Quality Assurance Cell (IQAC)**  
**Action Taken Report**

**Date: 23.04.2018**

**Time: 12:00 pm**

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

<b>Minutes</b>	<b>Action Taken</b>
Review of Feedback forms	Positive and negative testimonials/ feedback from Stakeholders discussed.
Suggestions regarding curriculum	The same were conveyed to the BOS members.
Decision regarding Submission of AQAR	AQAR Submitted.
Regarding Academic Audit	Academic Audit was carried out. <ul style="list-style-type: none"><li>• Visits to departments were made.</li><li>• Staff grievances were sorted out.</li></ul>
Prospectus Preparation	Suggestions were invited from the staff members for updating & upgrading the Prospectus.
Website Update	College Website updated.
Review of the activities held throughout the year	Data regarding activities like Educational Tours, Field Trips, Student Projects etc. collected and compiled.
Regarding College Magazine	College Magazine prepared.
Felicitation of Teachers	Recipients of awards & higher degrees felicitated.

  
IQAC Co-ordinator  
**Dr. V. D. Bhange**



  
IQAC Chairperson  
**Dr. A. G. Vaidya**  
**Principal**  
**Bharatiya Mahavidyalaya**  
**Amravati.**